## REQUEST FOR PROPOSAL



PRODUCTION PRINTER COPIER
QUESTIONS AND ANSWERS FOR
NOVEMBER 7, 2008

## 1 QUESTION AND ANSWERS

- 1. Per section 6.1.16: is the fax & networking faxing a required component for this color production printer?
  - a. Is supplementing 6.1.16 with a separate fax server or fax unit required?

Answer: The proposal is required to include that capability. It is up to the vendor to propose an adequate solution integrated into the production printer or separate unit. The <u>desire</u> is an integrated unit.

- 2. What is the method of procurement desired
  - a. It leasing What term is desired?
  - b. Purchase?

Answer: Procurement method is going to be an outright purchase. The actual payment method and terms will be negotiated with the contract.

- 3. In reference to: Appendix A Contract (Pgs 14 –17)
  - a. Is this in reference to <u>Lease</u> (if applicable) or <u>Service & Supply</u> Agreement proposed?

Answer: This will govern terms of the purchase including but not limited to delivery, set up, and payment. The vendor should propose their terms of the Service & Supply Agreement.